

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday October 28, 2013
356 Main Street, Farmington, NH**

Selectmen Present: Charlie King, Paula Proulx, Arthur Capello, Matt Scruton and Jim Horgan

Town Staff Present: Town Administrator Keith Trefethen, Police Chief Kevin Willey, LT Drury.

Public Present: Corey Merrill, Gail Young, Brian St.Onge, Neil Johnson

Chairman King called the meeting to order at 6:00pm.

1. Review of Minutes:

MOTION Horgan second Scruton “approve public minutes of October 15, 2013as amended” Passed 5-0

MOTION Horgan second King “approve non-public minutes A, B, C &D of October15, 2013 as presented” Passed 5-0.

2. Public Comment:

Resident Corey Merrill complained to the Board about the work and condition of Orange Street during the reconstruction of the road bead and surface.

3. EDC Recommendation & Conversation/Sarah Greenfield Properties

Board spoke to membership of the EDC Committee who recommended to the Board of Selectmen the placement of the vacant parcels in the Park with a Commercial Real Estate Agent. *MOTION Capello second Horgan “an RFP be developed to solicit the services of a Commercial Real Estate Company to market the Sarah Greenfield Park” passed 4-1.*

4. Engagement Letter for Auditor Services

Present Auditors were looking to engage the town in three additional years of audit services and provided an engagement letter for signature. *MOTION King second Capello “have Town Administrator look to seek a one year extension for audit services and place on a list to have the audit services out to bid after the year” passed 4-1.*

5. Release of Capital Reserve Funds

Previously the Board of Selectmen during the budget process had approved the withdrawal of funds from the technology account to pay for assessing software upgrades to the Avitar Assessing Software. Contract was signed in March 2012 for the work to begin but no formal vote took place to request funds from the Trustees to remove funds from the Capital Reserve Fund.

MOTION Capello second Horgan “request of the Trustees of the Trust Funds to remove up to \$10,400 from the Technology Capital Reserve Fund to pay for the Avitar Software conversion” passed 4-1.

NOTE* Board also wanted to insure that the information could be placed on-line before the release of funds was completed.

6. RFP Draft for selling Tax Deeded Property

Because Selectmen Scruton is a Licensed Auctioneer he abstained from any discussion in this matter. The Town Administrator provided to the Board a draft RFP for review and comment. After review of the document the following action took place. ***MOTION Capello second King “place the RFP that was reviewed out to bid” passed 4-0-1.***

7. Any Other Business

MS-1: Board reviewed the document that had been adjusted based on the PILOT agreement entered into with Frisbie.

Memorandum of Understanding w/Farmington Country Club: ***NOTE The Town & Club are considering having the Club take over Maintenance duties for the Henry Wilson Park.*** Draft MOU was reviewed with the Board. Some minor adjustments were made and it was suggested that the document be placed in final form sent to the Country Club folks for signatures or modification and then signatures may be added.

Landfill Closure Grant Approval: Over the next five years the Town will received yearly \$51,407.50 from the State as a result of a Closure of the Town’s Unlined Landfill. To accept these funds the town must hold a Public Hearing. The Hearing is scheduled for the Boards next business meeting.

At 7:23 PM Charlie King motioned to go into Non-Public session under RSA 91-A: 3 II (a) status of public employee 2nd Jim Horgan. Roll-Call Matt Scruton (yes) , Paula Proulx (yes), Charlie King (yes), Jim Horgan (yes), Arthur Capello (yes).

At 7:35PM, the Board came back into public session.

At 7:38PM Charlie King motioned to go into Non-Public Session under 91A:3 II (a) compensation of public employees 2nd Jim Horgan. Roll-Call Matt Scruton (yes), Paula Proulx (yes) Charlie King (yes), Jim Horgan (yes), Arthur Capello (yes).

At 8:04PM, the Board came back into public session and took a small recess.

At 8:16PM Charlie King motioned to go into Non-Public session under 91:A3 II (c) discuss tax deeding parcels with the town clerk 2nd Jim Horgan. Matt Scruton (yes), Paula Proulx (yes), Charlie King (yes), Jim Horgan (yes), Arthur Capello (yes).

At 8:25PM, the Board came back into public session.

At 8:25PM Charlie King motioned to go into Non-Public session under RSA 91A:3-II (a) to discuss status of teamster's contract discussions 2nd by Jim Horgan. Matt Scruton (yes), Paula Proulx (yes), Charlie King (yes), Jim Horgan (yes), Arthur Capello (yes).

At 8:30PM, the Board came back into public session.

At 8:31 Charlie King motioned to go into Non-Public Session under 91A:-II (d) to discuss the possible acquisition of private property 2nd by Jim Horgan. Matt Scruton (yes), Paula Proulx (yes), Charlie King (yes), Jim Horgan (yes), Arthur Capello (yes).

At 8:40PM, the board came back into public session.

8. Adjournment

MOTION Scruton second King "to adjourn" passed 5-0 @ 8:41PM

Respectfully Submitted,

Keith M. Trefethen
Town Administrator

Chairman, Charlie King

Jim Horgan

Paula Proulx

Arthur Capello

Matt Scruton

